**Appointment Cancellation Policy Agreement**

Iris Reader is committed to providing all our clients with exceptional care. When a client cancels without giving

Enough notice, they prevent another client from being seen.

Please call me at (805) 946-6892 or email me at K.martin@irisreader.org 48 hours before your scheduled

appointment to notify us of any changes or cancellations. To cancel a Monday appointment, please call our

office by Friday at 2:00 PM. If 48 hour notification is not given, you will be charged the full cost of your visit for the missed appointment or forfeit a prepaid visit.

It is your responsibility to provide us with your most recent contact information.

I have read and understood the Appointment Cancellation Policy Agreement.

Print\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sign\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Client’s parent/guardian must sign if under 18)

How do you want your appointment confirmed?

Email \_\_\_\_\_\_

Text \_\_\_\_\_\_

Your current email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_